

ASTROWAVE



Why Choose Us

Running a business can feel like navigating deep space complex, fast-moving and full of unknowns.

Astrowave helps organisations stay on course by simplifying HR, workplace safety and compliance. We provide practical systems, expert guidance and tailored support that gives leaders clarity and confidence.

No generic packages. No paying for services you don't need. Just the right support, designed around your business.

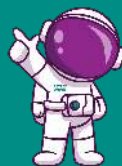
Let's find the right support for your team.

OUR AREAS OF EXPERTISE

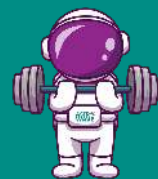
**HR and
Workforce
Management**



**WHS and Safety
Compliance**

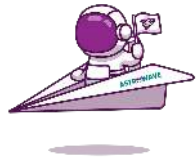


Training



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OUR SERVICES



HR and Workforce Management

- Staff Manuals & Employee Handbooks
- Workplace Policies & Procedures Employment Agreements
- Position Descriptions & Role Design
- Recruitment & Interview Processes Onboarding & Offboarding Systems
- Probation & Performance
- Performance Management & PIPs Workplace Investigations
- Conduct, Discipline & Grievances
- Staff Engagement & Culture Programs
- HR Systems & Staff Records
- HR Compliance Audits
- HR Advisory & Ongoing Support

WHS and Safety Compliance

- WHS & Safety Compliance
- WHS Manuals & Safety Systems
- WHS Policies & Procedures
- Risk Assessments & Risk Registers
- Hazard Identification Frameworks
- Safe Work Method Statements (SWMS)
- Workplace Safety Inspections
- Incident Reporting & Investigations
- Injury Management & Return To Work
- Emergency Management Plans
- Crisis & Emergency Response Systems
- Contractor Safety Management
- Contractor Inductions & Registers
- WHS Compliance Audits
- Workplace Safety Advice & Reviews

Training

- Training Matrices & Competency Frameworks
- Leadership & Supervisor Training
- Compliance Training Programs
- Mandatory Training Registers
- Staff Induction Programs
- Workplace Behaviour & Conduct Training
- Performance Management Training
- Safety & Risk Awareness Training.